



MEMORANDUM OF UNDERSTANDING BETWEEN
RENTON TECHNICAL LLEGE
AND RENTON FEDERATION OF TEACHERS

Renton Technical College (hereafter, "College") and the Renton Federation of Teachers, Local 3914 (hereafter, "Union") hereby agree to the following provisions, effective immediately until the end of the contract (June 30, 2015), at which time may be considered for inclusion during negotiations:

I. Article 6, Section 9.A **Work Day/Week** inserts the following language as highlighted in yellow:

A. Purpose

Employees shall use their day for:

1. Planning and preparing for work assignments.
2. Instructing students in an approved format that facilitates the student learning cycle. Some examples include: face-to-face, online, hybrid, web-based instruction, or in a lab, co-op, internship, or clinical setting.
3. Working with students.
4. Assessing and evaluating student progress and discussing with their colleagues the effectiveness of their own planning and implementation of their plans.
5. Reporting their evaluations of student progress to the administration.
6. Assuming professional responsibilities for the education, health, safety, and welfare of students during the employee's work day.

II. Article 6, Section 9.B Full-time Employees modify the following language as highlighted in yellow:

2. If assigned teaching duties, a week's work shall consist of forty (40) hours per week as follows:
 - a. A regular day's work for Professional Technical and Basic Studies faculty shall include a minimum of seven (7) hours on-site, unless otherwise approved by his/her supervisor, performing assigned duties, exclusive of a minimum thirty (30) minute lunch break. It is the instructor's responsibility to provide their assigned students instruction that meets the designated credit load and instructional hours. To this end, each faculty will work 35 hours of approved work assignments per week to include instructional activities as listed in 9A above as well as planning time to prepare; to confer with students; meet with other staff; staff meetings, in-service training, and workshops.

Signed this 9th Day of June, 2014.



Steve Hanson, President



De Etta Burrell, RFT President

June 9, 2014